

**MINUTES OF THE EMERALD COAST UTILITIES AUTHORITY
CITIZENS' ADVISORY COMMITTEE MEETING
TUESDAY, APRIL 20, 2021, 3:00 P.M.
ECUA BOARD ROOM
9255 STURDEVANT STREET, ELLYSON INDUSTRIAL PARK
PENSACOLA, FLORIDA**

Members present: Vicki Campbell, Chairman
Larry D. Williams, Sr., Vice Chairman
Lois Benson
Dale Perkins
Imelda Cromartie
Dean Kirschner (*departed at approximately 4:02 p.m.*)
David Gaines
Louis Brown, III
Chuck Kimball (*arrived at approximately 3:04 p.m.*)
Kevin Stephens
Pueschel Schneier

Members absent:

Staff present: J. Bruce Woody, Executive Director

ITEM A – CALL TO ORDER

Chairman Campbell called the regular meeting of the Emerald Coast Utilities Authority Citizens' Advisory Committee to order at approximately 3:01 p.m.

ITEM B – INVOCATION AND PLEDGE OF ALLEGIANCE

Ms. Benson provided the invocation and led the Pledge of Allegiance.

ITEM C – ADOPTION OF AGENDA

Ms. Campbell added the following to the agenda:

Unfinished Business- Drivers and Day Laborers
CAC Email Addresses

New Business FY2022 Budget
The Bluffs Project
Purple Pipe

A motion was made by Mr. Perkins, seconded by Mr. Brown, to approve the agenda as amended.

Motion carried 11-0

ITEM D – OPEN FORUM

Ms. Campbell presented Ms. Tweedie with a plaque honoring Mr. Barry Tweedie for his many years of dedication, passion, service to his country, and for serving as an ECUA Citizens' Advisory Committee member. Ms. Campbell stated that ECUA is dedicating the Board room podium in Mr. Tweedie's name, to honor his dedication to free speech and enthusiasm for the honest exchange of ideas in shaping public policy.

Mr. Larry Walker stated that Mr. Tweedie was one of those outstanding citizens who did follow government, who did pay attention, who was vigilant, who didn't mind calling a spade a spade, or a diamond a diamond, if he saw the need, but who also was willing to give people the benefit of the doubt and not leap to bad conclusions. He could be encouraging, as well as vigilant and watch what elected officials did. Over the past 25 years or so, Mr. Tweedie was a citizen who faithfully came to our board and committee meetings.

Ms. Benson stated that "Mr. Tweedie was the kind of man who served humbly. He was informed. He never raised his voice. He was sincere in his love for this organization, and for wanting the betterment of it. We are so honored to have been a piece of his life. Thank you Ms. Tweedie for sharing him with us."

Mr. Dale Perkins stated that "it was really refreshing to see a person who really cared about policy, kept himself informed and provided input to make a difference in the policy. He was always involved, even when he wasn't a candidate."

ITEM E – APPROVAL OF MINUTES

A motion was made by Mr. Kimball, seconded by Mr. Brown, to approve the minutes of the Regular Citizens' Advisory Committee meeting of March 16, 2021, as presented.

Motion carried 11-0

ITEM F – Adoption of General Resolution No. GR21-21

A GENERAL RESOLUTION AUTHORIZING THE ACCEPTANCE OF BID AND AWARDING OF A CONTRACT; AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE A CONTRACT WITH CHAVERS CONSTRUCTION, INC., OF PENSACOLA, FLORIDA, FOR \$115,710 TO INSTALL LOW PRESSURE FORCE MAIN FOR THE MIRAMAR DRIVE LOW PRESSURE SEWER EXPANSION PROJECT; AUTHORIZING THE TRANSFER AND USE OF FUNDS.

Comments:

Ms. Benson asked if this was a neighborhood initiated sewer expansion project. Mr. Hayden explained that this was not the normal neighborhood initiated sewer expansion project. Customers contacted their representative and that's how it came to ECUA. Mr. Brown would like to sit down with someone to get the correct verbiage to explain the different ways sewer expansion projects are created, and maybe include Mr. Williams.

Motion and Vote:

Motion made by Ms. Benson, seconded by Mr. Kimball, that the Board adopt General Resolution No. GR21-21.

Motion carried 11-0.

ITEM G – Adoption of General Resolution No. GR21-22

A GENERAL RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE A CONTRACT WITH BROWN CONSTRUCTION OF NORTHWEST FLORIDA, INC., FOR THE TARRAGONA 12-INCH WATER MAIN RELOCATION PROJECT; AUTHORIZING THE TRANSFER OF PROJECT FUNDS; AND PROVIDE AN EFFECTIVE DATE.

Comments:

Ms. Benson asked how long this project was going to take and if there would be any interruption of service. Mr. Hayden stated the project would take no longer than 90 days and there would be no interruption of service.

Motion and Vote:

Motion made by Mr. Kimball, seconded by Mr. Williams, that the Board adopt General Resolution No. GR21-22

Motion carried 11-0

ITEM H – Adoption of General Resolution No. GR21-23

A GENERAL RESOLUTION AUTHORIZING THE ISSUANCE OF A SOLE SOURCE ANNUAL EMERGENCY SERVICES CONTRACT FOR SEWER HAULING AND VACUUM TANKER SERVICES FOR EMERALD COAST UTILITIES AUTHORITY FACILITIES AND INFRASTRUCTURE.

Comments:

None.

Motion and Vote:

Motion made by Mr. Kimball, seconded by Mr. Stephens, that the Board adopt General Resolution No. GR21-23

Motion carried 11-0

ITEM I – Adoption of General Resolution No. GR21-24

A GENERAL RESOLUTION AUTHORIZING THE ACCEPTANCE OF BID AND AWARDED OF A CONTRACT; AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE A CONTRACT WITH AUTOMATION CONTROL SERVICE, LLC., OF PENSACOLA, FLORIDA, FOR \$101,820 TO PROVIDE A SYSTEM CONTROL PANEL AND VARIABLE FREQUENCY DRIVE ALONG WITH ASSOCIATED INTEGRATION, COORDINATION, AND STUDY AT THE NINE MILE BOOSTER PUMP SITE; AUTHORIZING THE USE OF FUNDS FROM A CIP BUDGET.

Comments:

None.

Motion and Vote:

Motion made by Ms. Benson, seconded by Mr. Brown, that the Board adopt General Resolution No. GR21-24

Motion carried 11-0

ITEM J – Adoption of General Resolution No. GR21-25

A GENERAL RESOLUTION AUTHORIZING THE SOLE SOURCE PURCHASE OF NEW VALVE INSERTION EQUIPMENT FROM CONSOLIDATED PIPE SUPPLY COMPANY, INC., IN THE AMOUNT OF \$67,105.68 FOR THE REGIONAL SERVICES DEPARTMENT.

Comments:

Mr. Williams asked how this equipment is used in active water and sewer mains. Mr. Brian Reid, Director of Regional Services, explained this equipment is used if we have a live water main or a live force main and need to install the valve without shutting the main down and disrupting services. Mr. Williams asked why Consolidated Pipe Supply Company, Inc., was a sole source for the valve. Mr. Reid responded that we have used this equipment for about 25 years and the equipment will be interchangeable with our current equipment.

Motion and Vote:

Motion made by Ms. Benson, seconded by Mr. Kimball, that the Board adopt General Resolution No. GR21-25

Motion carried 10-0

ITEM K – Adoption of General Resolution No. GR21-26

A GENERAL RESOLUTION TO APPROVE A PROPOSAL AND ISSUE A PURCHASE ORDER TO ELEMECH, INC., FOR UPGRADES TO THE PORTALOGIC AUTOMATED HARDWARE AND SOFTWARE SYSTEM FOR THE SEPTAGE HAULER ACCESS STATION AT THE CENTRAL WATER RECLAMATION FACILITY IN THE AMOUNT OF \$77,864.

Comments:

Mr. Kimball asked if there is any annual maintenance to this hardware or software. Mr. Woody stated that we will have maintenance for upgrades to software as new versions come out. Mr. Williams ask if someone could explain how the Portalogic system works. Mr. Palmer clarified that this is the system we use at the Central Water Reclamation Facility for the haulers who dump at the facility and added that the haulers receive a transponder that will open the front gate, they proceed to the scale, which records the truck number and weight. Once they have dumped the product, they return to the scales for an outgoing weight. This software tracks those transactions and creates a bill for the haulers.

Motion and Vote:

Motion made by Mr. Kimball, seconded by Mr. Williams, that the Board adopt General Resolution No. GR21-26

Motion carried 10-0

ITEM L – Adoption of General Resolution No. GR21-27

A GENERAL RESOLUTION TO ESTABLISH A NEW PROJECT AND AUTHORIZE A PROPOSAL FOR ENGINEERING SERVICES BY MOTT MACDONALD IN THE AMOUNT OF \$133,088, FOR DESIGN EFFORTS RELATED TO ARC FLASH ANALYSIS AND BREAKER COORDINATION AT THIRTY-THREE WATER WELL AND/OR BOOSTER PUMP LOCATIONS.

Comments:

Mr. Williams thought we had 31 water wells in our system, and asked if all these wells are in bad shape? Mr. Williams also asked how many booster pumps we have in the system. Mr. Woody explained that we have many electrical systems whose motors' sizes may range from 5 to 10 horsepower all the way to hundreds of horsepower. We have quite a few locations that have high voltage, high amperage, motor control systems, variable frequency drives, etc. and we need to remain compliant with the electrical code to ensure that we aren't putting our equipment, employees, or contractors working in the area in unsafe conditions. Mr. Woody also stated that we have three booster pumps in our system

Motion and Vote:

Motion made by Ms. Benson, seconded by Mr. Kimball, that the Board adopt General Resolution No. GR21-27

Motion carried 10-0

ITEM M – Informational Reports

(1) Fiscal Year 2022 Capital Improvement Program Budget

No action required.

(2) Water Production Report –February 2021

No action required.

(3) Water Reclamation Report –February 2021

No action required.

ITEM N – UNFINISHED BUSINESS

a) Drivers and Day Laborers

Mr. Woody explained that our biggest challenge at the moment is the staffing of day laborers. We use a local labor company to supply us with workers. We usually have two workers on a yard trash truck, one on each of five different bulk pickup trucks, and also utilize them at the MRF. We sometimes have to start routes late, and only have one person on the yard trash truck due to no available laborers. This will probably get worse before it gets better as the weather gets hotter. We are currently discussing different options. We've also invested, with the support of the Board, on a prototype truck. We should receive it in four to six weeks.

Mr. Williams asked for more information regarding the prototype truck. Mr. Woody explained that our current bulk waste truck has a kind of roll-off container on the back. It's angled, which allows room for a knuckle boom-type crane and the waste is placed in the container by gravity. The operator can swivel that around and drop a clamshell crane to pick up couches or white goods, etc. The prototype truck has some additional capabilities, such as having the ability to compact the load, which allows for more items to be placed in the container before they have to dump.

b) CAC Emails

Mr. Woody requested and reminded the CAC members that we are sending all information to their ECUA email address. If CAC members don't have the information we provided, please see him after the meeting.

c) Update on East Tank

Mr. Woody provided an update on the tank's rehabilitation work and that the tank is still under construction but they are on their last exterior white coat of paint. After that is complete they will remove the drapery and the graphics will be applied. Those will be hand painted. Total completion should be in the next six weeks.

ITEM 0 – NEW BUSINESS

a) FY2022 Budget- May 2021 Meeting

Mr. Woody stated that we are approaching the time that we make presentations of our operations budget and to answer questions the committee might have about individual projects. Last year, we had a successful presentation over a two-day period of time for the budget, which allows us to provide more information at those two meetings. We would like to know what would be preferable for the CAC in order to schedule these meetings. Our current CAC meeting is scheduled for May 18th, 2021. We could have the additional meeting on May 11, 2021, the week before. I would ask that we meet an hour earlier than usual, at 2:00 p.m. Another alternative, if you'd rather have them back-to-back or adjacent to each other, would be May 18th and 19th or May 17th and 18th. After a discussion on the dates, it was decided to have the meetings on May 11th and May 18th at 2: p.m.

Motion and Vote:

Motion made by Ms. Schneider, seconded by Mr. Brown to have an additional CAC meeting on May 11, 2021, at 2:00 p.m. and the regular meeting on May 18, 2021 at 2:00 p.m. to discuss the FY2022 budget.

Motion carried: 10-0

b) The Bluffs Project

Ms. Campbell stated that Tallahassee approved the 2.5 million for the Bluffs Project this week. Mr. Palmer stated that he knew it was being proposed, but hasn't received any communications about the bill passing. Ms. Campbell stated that she would like to have a presentation on the Bluffs Project, for those not familiar with the project.

c) Lobbyist- Purple Pipe

Ms. Campbell explained that it's too late this year, but next year, maybe we could ask our lobbyist to focus on the purple pipe. Mr. Perkins stated that the people involved with Florida West have a lot of political clout and can accomplish a lot, and that could be a good thing, it could work to our advantage. Ms. Benson stated that there is a great deal of interest in reuse right now, and it

would be a good time to dust off the studies we have conducted and get aggressive about it. Ms. Schneier explained she was not familiar with purple pipe. Ms. Benson explained that purple pipe is used for reclaimed water distribution. Ms. Schneier also asked what the reasoning was for doing away with the surface water discharge, and are we still delivering to Ascend and the (International Paper) mill? Mr. Palmer explained that the main reason is the State of Florida is running out of water and they're having water wars throughout Florida. So they are looking at effluent as a source of drinking water and they're saying we're disposing of way too much effluent in the State of Florida. They're saying we can't discharge it into surface water. We have to tell them what we're going to do. They want us to find other disposal options for that water. Mr. Woody explained that we don't send to Ascend, we do send to International Paper and to Gulf Power.

Mr. Kimball asked that the committee members get updates from the lobbyist. If we all know about the things that we needed to lobby our representative for, I think it might be beneficial. Ms. Campbell stated that we will keep the CAC members abreast of everything that we're working on with the lobbyist, so they can help push that as well.

ITEM P – COMMITTEE COMMUNICATIONS

None.

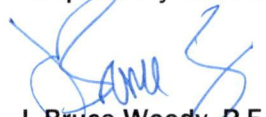
ITEM Q – OPEN FORUM

There were no requests to address the Committee.

ITEM R – ADJOURNMENT

There being no further business to come before the Committee, Chairman Campbell adjourned the meeting at approximately 4:06 p.m.

Respectfully submitted,



J. Bruce Woody, P.E.
Executive Director

APPROVED BY THE ECUA CITIZENS' ADVISORY
COMMITTEE IN REGULAR SESSION ON May 18, 2021

- (X) Without corrections/amendments
() With corrections/amendments being: