

MINUTES OF THE EMERALD COAST UTILITIES AUTHORITY BOARD MEETING

TUESDAY, MARCH 23, 2021, 3:00 P.M.

ECUA BOARD ROOM

9255 STURDEVANT STREET, ELLYSON INDUSTRIAL PARK

PENSACOLA, FLORIDA

Members present: Lois Benson, Chairman
Kevin Stephens, Vice Chairman
Vicki Campbell
Dale Perkins
Larry D. Williams, Sr.

Members absent:

Counsel present: DeWitt Clark

Staff present: J. Bruce Woody, Executive Director

ITEM 1 – CALL TO ORDER

Chairman Benson called the regular meeting of the Emerald Coast Utilities Authority Board to order at approximately 3:00 p.m.

ITEM 2 – INVOCATION AND PLEDGE OF ALLEGIANCE

Ms. Campbell provided the invocation and led the Pledge of Allegiance.

ITEM 3 - ADOPTION OF AGENDA

A motion was made by Ms. Campbell, seconded by Mr. Stephens, to adopt the agenda as presented.

Motion carried 5-0.

ITEM 4 – PUBLIC HEARINGS

There were no public hearings.

ITEM 5 – OPEN FORUM

There were no requests to address the Board.

ITEM 6 – PRESENTATIONS

- (a) Recycle Star - Random Selection of Monthly Winner
Mr. Williams, selected number four, Ms. Sandra Crosby, for the Recycle Star Award.

Chairman Benson recognized all of the other Recycle Star candidates: Ms. Jackie Van Pelt, Ms. Cheryl Stone, Ms. Debbie Bossom, Ms. Sandra Crosby, Ms. Andy Shutt and Larry Legg, Ms. Alexis Dickey, Ms. Iris Ingram, Mr. and Ms. George and Betty Bennett, Mr. Willie Durant, Ms. Jennifer Pease, Mr. Anthony McArthur, Mr. Kenneth Shaw, Ms. Sylvia Sims, Mr. Jeff Heddy, Ms. Deborah Bowen, Mr. Wendrell Lawrence, Mr. and Ms. Pamela & Rob Dewhurst, Ms. Barbara Murray, and Mr. Larry Rowe.

- (b) Fiscal Year 2020 Comprehensive Annual Financial Report (CAFR)
Mr. Bruce Woody introduced Mr. Wade Sansbury with Mauldin & Jenkins CPAs & Advisors who joined the meeting remotely, via Zoom, from Bradenton, Florida. Mr. Sansbury led the group that assembled the Comprehensive Annual Financial Report, which is a seminal summary of ECUA's financial statements for the fiscal year that ended September 30, 2020.

ITEM 7 – APPROVAL OF MINUTES

A motion was made by Ms. Campbell, seconded by Mr. Perkins, to approve the minutes of the Regular Board meeting of February 23, 2021, as presented.

Motion carried 5-0.

ITEM 8 – REPORT OF THE ECUA CITIZENS' ADVISORY COMMITTEE OF March 16, 2021

D. Open Forum – Discussion of Graphics on the EAST TANK – 205 East Cervantes Street, Pensacola, FL

Comments:

Chairman Benson and Ms. Campbell requested that the Board discuss the topic of Discussion of Graphics on the EAST TANK – 205 East Cervantes Street, Pensacola, Florida. Chairman Benson opened the discussion.

Mr. Woody provided the Board with a PowerPoint presentation that included a summary of the discussion held at the Citizens' Advisory Committee meeting on March 16, 2021. The presentation also provided detailed points and options for moving forward with this project. Mr. Woody asked the Board to discuss and arrive at a final decision for the graphics they would like to have on the EAST TANK.

Mr. Stephens requested that when the new East Tank is revealed, that the ECUA use this as an opportunity to hold a public relations event where the ECUA Board members can present the new water tower to the residents of Escambia County.

Motion and Vote:

Motion made by Ms. Campbell that we place Welcome to Pensacola America's First Settlement on the north side, Cradle of Naval Aviation on the west side, and Home of the Blue Angels on the south side. Ms. Campbell amended her motion to make the Welcome to Pensacola in the City of Pensacola's logo font. The motion died for a lack of second.

Motion and Vote:

Motion made by Ms. Campbell, seconded by Mr. Stephens, that we place Welcome to Pensacola America's First Settlement, in the City of Pensacola logo font and colors, on the north side, Cradle of Naval Aviation on the west side, and Home of the Blue Angels on the south side.

Motion made by Mr. Perkins, seconded by Mr. Williams, to amend the motion and place Welcome to Pensacola (without America's First Settlement), in the City of Pensacola logo font and colors, on the north side, Cradle of Naval Aviation on the west side, and Home of the Blue Angels on the south side.

Motion carried 3-2, with Ms. Campbell and Mr. Stephens voting against the motion.

Motion made by Mr. Perkins, seconded by Mr. Williams that the amended motion become the main motion to place Welcome to Pensacola (without America's First Settlement), in the City of Pensacola logo font and colors, on the north side, Cradle of Naval Aviation on the west side, and Home of the Blue Angels on the south side.

Motion carried 4-1, with Mr. Stephens voting against the motion.

F. Adoption of General Resolution No. GR21-16

A GENERAL RESOLUTION TO AUTHORIZE AN INCREASE IN ENGINEERING SERVICES BY MOTT MACDONALD GROUP IN THE AMOUNT OF \$49,760.70, FOR DESIGN EFFORTS RELATED TO ELECTRICAL SYSTEMS MODIFICATIONS AND UPGRADES AT BLUE ANGEL TARGET LIFT STATION, LS 379.

G. Adoption of General Resolution No. GR21-17

A GENERAL RESOLUTION AUTHORIZING A CHANGE ORDER FOR CIP PROJECT CS318T - INNERARITY ISLAND SEWER EXPANSION AND PAYMENT FROM THE APPROPRIATE LINE ITEM IN THE OPERATING BUDGET.

Motion and Vote:

Motion was made by Ms. Campbell, seconded by Mr. Williams, to approve the recommendations for Items F and G.

Motion carried 5-0.

ITEM 9 – CONSENT AGENDA

(a) Adoption of General Resolution No. GR21-18

A GENERAL RESOLUTION AUTHORIZING THE AWARD OF THE ANNUAL SERVICE CONTRACT FOR HVAC EQUIPMENT MAINTENANCE AND REPAIR SERVICES TO ENGINEERED COOLING SERVICES FOR ECUA'S WATER RECLAMATION FACILITIES AND REGIONAL PUMP STATIONS.

Comments:

Mr. Woody explained that the current contract with Engineering Cooling Services, was a two-year contract and they have given us a single one year extension, which ends in April. Engineering Cooling Services has participated in a cooperative purchasing agreement, and the resolution would recommend that we enter into an agreement based on the cooperative purchasing agreement for another year.

Motion and Vote:

Motion made by Mr. Perkins, seconded by Mr. Stephens, that the Board approve item 9(a) under the consent agenda.

Motion carried 5-0.

(b) Adoption of General Resolution No. GR21-19

A GENERAL RESOLUTION AUTHORIZING THE ACCEPTANCE OF BID AND AWARDED CONTRACT; AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE CONTRACTS WITH MULTIPLE VENDORS FOR REPLACEMENT VEHICLES; AND PROVIDING AN EFFECTIVE DATE.

Comments:

Mr. Woody explained that these vehicles are currently being leased for use in our commercial sanitation program due to two commercial vehicles that were damaged in the fire at the Sanitation Department in February. To more accurately reflect the procurement method used, we would like to change the word "Bid" to "Solicitation" in the contract. Mr. Woody added that accepting this change in the contract language would allow us to purchase the leased vehicles and add them to our fleet immediately versus waiting nine to 12 months for newly-manufactured vehicles.

Motion and Vote:

A motion was made by Ms. Campbell, second by Mr. Stephens to accept the modification to the contract.

Motion carried 5-0.

(c) Adoption of General Resolution No. GR21-20

A GENERAL RESOLUTION AUTHORIZING A CHANGE ORDER TO THE EMERGENCY PURCHASE ORDER WITH UTILITY SERVICES COMPANY, INC., IN THE AMOUNT OF \$119,820.42 FOR *CIP PROJECT R1803 – GUILLEMARD STREET TRUNK MAIN EMERGENCY REPLACEMENT*, AND AUTHORIZING THE TRANSFER OF PROJECT FUNDS IN THE AMOUNT OF \$122,313.79 FROM *CIP PROJECT RS0004 – GUILLEMARD DOGHOUSE MANHOLE*, AND IN THE AMOUNT OF \$85,000 FROM *CIP PROJECT R1700 – INFLOW AND INFILTRATION TO CIP PROJECT R1803 – GUILLEMARD STREET TRUNK MAIN EMERGENCY REPLACEMENT*.

Comments:

Mr. Woody explained this is a change order for extra work required which was discovered during construction.

Motion and Vote:

A motion was made by Ms. Campbell, seconded by Mr. Stephens, to approve the recommendation for item 9 (c).

Motion carried 5-0.

ITEM 10 – BUDGET REPORT

- (a) Budget to Actual Report FY 2021 as of January 31, 2021
- (b) Budget to Actual Report FY 2021 as of February 28, 2021

Comments:

Mr. Justin Smith explained that everything is in line across the board.

ITEM 11 – EXECUTIVE DIRECTOR'S REPORT

- (a) Pensacola Bay Water Main Inspection – Emergency Work Notification
After Hurricane Sally, we contracted with Underwater Mechanical Services, LLC (UMS) to inspect our water main that goes from Pensacola to Pensacola Beach. Since UMS is also a subcontractor to SKANSKA, their work on the Pensacola Bay bridge repairs took priority over our inspection; however, another utility contractor doing work in the same underwater corridor recently discovered that portions of our line may be exposed. As such, we instructed UMS to begin their inspection without further delay and work subsequently began the week of March 15.

- (b) CIP Project RS0008 – Transmission Main Investigation – Emergency Work and Contract Award Notification – *Handout*
We are currently in litigation with a company called Induron. In order to comply with due diligence we need to provide some additional testing information on some of our force mains. We have a contract in the amount of \$197,000 for pursuing that work.

ITEM 12 - ATTORNEY'S REPORT

Mr. Dewitt Clark delivered the Attorney's Report.

We are currently a part of the PFAS lawsuit against 3M in which ECUA was selected as a bellwether case and we are the largest utility in the lawsuit. This is a multi-district class action case and as a bellwether case, we are on a fast track for discovery, which will put additional work on the Water Production Department. After discovery, we will see the committee that will select cases chosen to proceed to trial on an expedited basis. Once discovery is completed, we will know if we're selected to proceed.

ITEM 13 – UNFINISHED BUSINESS

Ms. Campbell stated as a result of the explosion at Godwin Lane, one business, Gary Sapp Automotive, incurred some damage and asked if we had addressed this yet? Mr. Woody stated that we put this business in direct contact with our inspector.

ITEM 14 – NEW BUSINESS

None.

ITEM 15 – BOARD COMMUNICATIONS

Mr. Perkins stated that he will be appointing someone to replace Ms. Ritz on the CAC committee. If the public knows anyone that would be interested in being on the committee, please apply.

Mr. Williams thanked Mr. Justin Smith for the tour yesterday. He would like us to put the bidding process on local radio stations to let other companies know about our process. He would also like Human Resources to do the same thing with job opportunities.

Ms. Campbell would like us to look into joining the Perdido Chamber of Commerce. She will get us some information.

Ms. Benson would like us to look into improving our website. She has had problems navigating on the site. Ms. Campbell stated that she agreed. Mr. Perkins stated that maybe we could look into an internship program to reconstruct or replace our website.

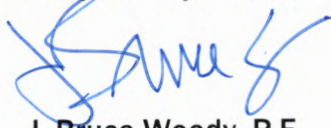
ITEM 16- OPEN FORUM

There were no requests to address the Board.

ITEM 16 - ADJOURNMENT

There being no further business to come before the Board, Chairman Benson adjourned the meeting at approximately 4:56 p.m.

Respectfully submitted,



J. Bruce Woody, P.E.
Executive Director

APPROVED BY THE ECUA BOARD
IN REGULAR SESSION ON April 27, 2021

- (X) Without corrections/amendments
() With corrections/amendments being: