



P. O. Box 17089 • Pensacola, FL 32522-7089 • Phone: 850-476-5110 • Fax: 850-969-3308

Vicki Campbell  
District One

Lois Benson  
District Two

Cedric Alexander  
District Three

Dale Perkins  
District Four

Larry Walker  
District Five

### **ECUA Mission Statement**

The Mission of the Emerald Coast Utilities Authority is to promote the quality of life of the Emerald Coast by providing water, wastewater, and sanitation services in an effective and efficient manner.

# **A G E N D A**

A REGULAR MEETING OF THE  
EMERALD COAST UTILITIES AUTHORITY BOARD  
TUESDAY, JANUARY 28, 2020  
3:00 p.m.

ECUA BOARD ROOM  
ELLYSON INDUSTRIAL PARK  
9255 STURDEVANT STREET  
ELLYSON INDUSTRIAL PARK

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1. CALL TO ORDER
2. INVOCATION AND PLEDGE OF ALLEGIANCE
3. ADOPTION OF AGENDA
4. PUBLIC HEARINGS (*None*)
5. OPEN FORUM
6. PRESENTATIONS
  - (a) Recycle Star
7. APPROVAL OF MINUTES
  - (a) Special Board meeting of November 12, 2019 ..... Pg. 4
  - (b) Regular Board meeting of December 17, 2019..... Pg. 6
8. REPORT OF THE CITIZENS' ADVISORY COMMITTEE OF JANUARY 21, 2020
  - F. Award of Bid: Annual Rental Contract for Diesel Bypass Pumps and Storage Tanks ..... Pg. 19
  - G. Replacement AMR Assemblies for Water Meters ..... Pg. 19
  - H. Award of Bid: Annual Service Contract for Access Road Construction and Maintenance for Lift Station Sites and ECUA Easements ..... Pg. 20

**9. EXECUTIVE DIRECTOR SEARCH**

**10. OPERATIONAL ITEMS**

(a) Outsourcing Utility Bill and Delinquent Notice Printing – Extension of  
Contract ..... Pg. 21

(b) Legal Services Agreement – Perfluorochemicals Litigation ..... Pg. 24

**11. BUDGET REPORT**

(a) Monthly Budget to Actual Report as of December 31, 2019 ..... Pg. 27

**12. EXECUTIVE DIRECTOR’S REPORT**

**13. ATTORNEY’S REPORT**

**14. UNFINISHED BUSINESS**

**15. NEW BUSINESS**

**16. BOARD COMMUNICATIONS**

**17. OPEN FORUM**

**18. ADJOURNMENT**

The next regular meeting of the Emerald Coast Utilities Authority Board is scheduled for **Tuesday, February 25, 2020**, at 3:00 p.m. in the ECUA Board Room at 9255 Sturdevant Street, Ellyson Industrial Park.

Any person who decides to appeal any decision made by ECUA with respect to any matter considered at this meeting or hearing will need a record of the proceedings thereof. Since ECUA does not make verbatim records of its proceedings, such person may need to independently secure such a record, which should include the testimony and evidence on which the appeal is to be based.

Pursuant to the U.S. Americans with Disabilities Act, the ECUA will make reasonable modifications for access to ECUA services, programs, and activities by any qualified individual with a disability. Please call (850) 476-5110 (voice callers) or 1-800-955-8771 (TDD) for further information. Requests must be made at least 48 hours in advance of the event in order to allow the ECUA sufficient time to provide the requested accessibility.

#### **GUIDELINES FOR OPEN FORUM**

1. *Please complete and submit a Speaker's Registration Form to the ECUA meeting staff attendant and wait to be recognized by the Chairman.*
2. *If your presentation involves the use of ECUA's computer system, that presentation must be provided to ECUA's Information Technology (IT) Department at least one day in advance of the meeting to ensure it is free of any virus/malware.*
3. *Presentations are limited to **five minutes**.*
4. *The Chairman may extend the time allowed if the Chairman determines an extension is necessary in order to allow sufficient time for a presentation. In this event, all persons addressing the same issue shall be allowed a similar extension of time.*
5. *If a large number of persons have indicated their desire to speak, the Chairman may reduce the time allowed for presentations in order to avoid unduly prolonging the meeting.*
6. *Presentations are limited to agenda items or other issues related to ECUA.*
7. *Comments of a personal nature concerning any individual or comments or actions which are disruptive will not be permitted.*