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Vicki Campbell
District One

Lois Benson
District Two

District Three

Dale Perkins
District Four

Larry Walker
District Five

ECUA Mission Statement

The Mission of the Emerald Coast Utilities Authority is to promote the quality of life of the Emerald Coast by providing water, wastewater, and sanitation services in an effective and efficient manner.

A G E N D A

A REGULAR MEETING OF THE
EMERALD COAST UTILITIES AUTHORITY BOARD
TUESDAY, DECEMBER 17, 2019
3:00 p.m.

ECUA BOARD ROOM
ELLYSON INDUSTRIAL PARK
9255 STURDEVANT STREET
ELLYSON INDUSTRIAL PARK

1. CALL TO ORDER
2. INVOCATION AND PLEDGE OF ALLEGIANCE
3. ADOPTION OF AGENDA

4. SWEARING IN OF BOARD MEMBER:

(a) Dr. Cedric L. Alexander, District Three

5. PUBLIC HEARINGS

(a) 3:00 p.m., Proposed Establishment of Revised Sanitation Service
Charges in Santa Rosa County, Florida as well as the
Town of Jay, Florida

(b) Adoption of Resolution 19-11

A RESOLUTION OF THE EMERALD COAST UTILITIES PROVIDING FOR
NOTICE AND PUBLIC HEARING FOR FINAL RATE SETTING RESOLUTION
PROVIDING FOR NOTICE AND PUBLIC HEARING CONCERNING THE
PROPOSED ESTABLISHMENT OF REVISED SANITATION SERVICE
CHARGES FOR SANTA ROSA COUNTY, FLORIDA AS WELL AS THE TOWN
OF JAY, FLORIDA.....Pg. 5

6. OPEN FORUM

7. PRESENTATIONS

- (a) Special Recognition Award to Ms. Catherine Booker, former ECUA Citizens' Advisory Committee member**
- (b) Special Recognition Award to Mr. Kevin Hammer, former ECUA Citizens' Advisory Committee member**
- (c) Recycle Star**
- (d) Government Finance Officers Association (GFOA)
Certificate of Achievement FY 2018Pg. 8**

8. APPROVAL OF MINUTES

- (a) Organizational Board meeting of November 19, 2019 Pg. 10**
- (b) Regular Board meeting of November 19, 2019 Pg. 15**

9. EXECUTIVE DIRECTOR SEARCH

10. OPERATIONAL ITEMS

- (a) Proposed Revision of the ECUA Act of 2001 related to (A) Board Member Vacancy and (B) Executive Director Qualifications Pg. 24**
- (b) Purchase of Aeration Gearbox Assembly - Bayou Marcus Water Reclamation Facility (WRF) Pg. 30**
- (c) Change Order No. 1 – Cantonment Trunk Force Main Pg. 33**
- (d) GreenSouth Solutions, LLC, Contract Extension Pg. 35**
- (e) Extension of Annual Contract – Alk-AQUIT® and Bioxide® Plus 71 Pg. 47**
- (f) Sewer Cost Participation Agreement – Nine Mile Road (LS #387) Sewer Basin Pg. 49**
- (g) CNG Fuel Facilities Request for Proposals Pg. 54**

(h) Proposed Encroachment Agreement – ECUA Property in Star Lake Subdivision.....	Pg. 57
(i) Beach Haven Northeast Drainage and Sanitary Sewer Project, Phase II – Budget Amendment and Conceptual Approval of Interlocal Cost-Sharing Agreement.....	Pg. 65
(j) Budget Amendment – Fiscal Year 2020 Related to Project Encumbrances Corrected Schedule	Pg. 68
(1) Exhibit “A” Fiscal Year 2020 Budget Amendment Revised Schedule	Pg. 71
(k) Proposed Easement Adjacent to the Guillemard Emergency Storage Tank Site	Pg. 72
(1) Exhibit “A” Guillemard Storage Tank – Access Easement	Pg. 74
11. BUDGET REPORT	
(a) Unaudited Financial Reports for the Year Ended September 30, 2019	Pg. 75
(b) Fiscal Year Budget to Actual – November 2019	Pg. 90
12. EXECUTIVE DIRECTOR’S REPORT	
13. ATTORNEY’S REPORT	
14. UNFINISHED BUSINESS	
15. NEW BUSINESS	
16. BOARD COMMUNICATIONS	
17. OPEN FORUM	
18. ADJOURNMENT	

The next regular meeting of the Emerald Coast Utilities Authority Board is scheduled for **Tuesday, January 28, 2020**, at 3:00 p.m. in the ECUA Board Room at 9255 Sturdevant Street, Ellyson Industrial Park.

Any person who decides to appeal any decision made by ECUA with respect to any matter considered at this meeting or hearing will need a record of the proceedings thereof. Since ECUA

does not make verbatim records of its proceedings, such person may need to independently secure such a record, which should include the testimony and evidence on which the appeal is to be based.

Pursuant to the U.S. Americans with Disabilities Act, the ECUA will make reasonable modifications for access to ECUA services, programs, and activities by any qualified individual with a disability. Please call (850) 476-5110 (voice callers) or 1-800-955-8771 (TDD) for further information. Requests must be made at least 48 hours in advance of the event in order to allow the ECUA sufficient time to provide the requested accessibility.

GUIDELINES FOR OPEN FORUM

1. *Please complete and submit a Speaker's Registration Form to the ECUA meeting staff attendant and wait to be recognized by the Chairman.*
2. *If your presentation involves the use of ECUA's computer system, that presentation must be provided to ECUA's Information Technology (IT) Department at least one day in advance of the meeting to ensure it is free of any virus/malware.*
3. *Presentations are limited to **five minutes**.*
4. *The Chairman may extend the time allowed if the Chairman determines an extension is necessary in order to allow sufficient time for a presentation. In this event, all persons addressing the same issue shall be allowed a similar extension of time.*
5. *If a large number of persons have indicated their desire to speak, the Chairman may reduce the time allowed for presentations in order to avoid unduly prolonging the meeting.*
6. *Presentations are limited to agenda items or other issues related to ECUA.*
7. *Comments of a personal nature concerning any individual or comments or actions which are disruptive will not be permitted.*