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April 22, 2022

**ECUA RFP NO. 2022-16**  
**Agent-Broker for Commercial Insurance**

**ADDENDUM NO. 1**

This addendum forms a part of the RFP Documents and clarifies the original RFP Document, dated April 7, 2022 as noted below. This addendum consists of two (2) pages. **All respondents must acknowledge receipt of this addendum by signing in the space provided below. Submit signed addendum with proposal submittal under Tab 3 (Required Forms).**

Question Received: For Tab 1, is the only form that is required to go under this tab the PF-Pg. 12 References and the rest of the information under Tab 1 is to be the proposer's qualifications answer?

**Response:** The Proposer's Questionnaire response should be under Tab 1.

Question Received: ECUA reports MFA for remote, administrative, and backup access are in progress. Wanted to ask what the timeline on that looks like?

**Response:** This was implemented in 20221.

Question Received: Confirm full list of required controls below are in place. EDR & MFA email & email filtering were not mentioned:

1. Redundant backup copies stored in 2+ locations, with one offsite (offsite includes cloud based backups).
2. Use of Email Filtering Solution (ex. Barracuda, mime cast, proof point).
3. Use of Endpoint Detection & Response (EDR) solution or NGAV w/ 3rd party monitoring EDR implemented.
4. MFA for email, administrative, backups and all remote access.

**Response:**

1. Yes
2. Yes
3. ECUA has an EDR solution.
4. Yes, with a few exceptions for Remote Access (legacy vendors and a few other Government staff at another agency who will be gone by year's end, and a few other Government staff at another agency).

Question Received: Multi-Factor authentication is required for all employees when accessing e-mail through a website or cloud based service? Yes, No, or Email is not web based.

**Response:** Yes, MFA enabled for Webmail.

Question Received: Multi-factor authentication is required for all remote access to the network provided to employees, contractors, and 3rd party service providers. Yes or No.

**Response:** Only a few legacy contractors left, the rest “Yes”.

Question Received: In addition to remote access, multi-factor authentication is required for the following, including such access provided to 3rd party service providers:

1. All internal & remote admin access to directory services (active directory, LDAP, etc.). Yes or No
2. All internal & remote admin access to network backup environments. Yes or No
3. All internal & remote admin access to network infrastructure (firewalls, routers, switches, etc.). Yes or No
4. All internal & remote admin access to the organization’s endpoints/servers. Yes or No

**Response:**   1. Yes  
                  2. Yes  
                  3. Not yet, being implemented in Q2 of 2022  
                  4. Yes

Question Received: Request more detail with regards to claim on February 14, 2021 where there was an explosion. Loss runs are showing auto physical damage (APD) for loss paid.

**Response:** Loss stems from electrical fire affecting multiple ECUA parked sanitation vehicles which APD was paid to ECUA.

Question Received: Two (2) property claims on July 15, 2021 for fire at Beulah Recycling Center are showing reserves. What is the status? Have repairs been completed?

**Response:** Claim is still open at this time pending completion of repairs.

**ACKNOWLEDGEMENT:**

**I hereby certify that I have received RFP 2022-16 Addendum #1:**

\_\_\_\_\_  
RESPONDENT’S SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
NAME OF RESPONDENT FIRM

**THIS ACKNOWLEDGEMENT MUST BE RETURNED WITH YOUR PROPOSAL.**

**END OF ADDENDUM NO. 1-ECUA RFP #2022-16**