

**MINUTES OF THE EMERALD COAST UTILITIES AUTHORITY  
CITIZENS' ADVISORY COMMITTEE MEETING  
TUESDAY, MARCH 16, 2021, 3:00 P.M.  
ECUA BOARD ROOM  
9255 STURDEVANT STREET, ELLYSON INDUSTRIAL PARK  
PENSACOLA, FLORIDA**

**Members present:** Vicki Campbell, Chairman  
Larry D. Williams, Sr., Vice Chairman  
Lois Benson  
Dale Perkins  
Imelda Cromartie  
Dean Kirschner  
David Gaines  
Louis Brown, III (*arrived at approximately 3:20 p.m.*)  
Chuck Kimball (*arrived at approximately 3:08 p.m.*)

**Members absent:** Kevin Stephens  
Louise Ritz  
Pueschel Schneier

**Staff present:** J. Bruce Woody, Executive Director

**ITEM A – CALL TO ORDER**

Chairman Campbell called the regular meeting of the Emerald Coast Utilities Authority Citizens' Advisory Committee to order at approximately 3:01 p.m.

**ITEM B – INVOCATION AND PLEDGE OF ALLEGIANCE**

Ms. Benson provided the invocation and led the Pledge of Allegiance.

**ITEM C - ADOPTION OF AGENDA**

A motion was made by Ms. Benson, seconded by Mr. Williams, to approve the agenda as presented.

***Motion carried 7-0.***

Chairman Campbell stated that Citizens' Advisory Committee Member, Ms. Ritz, resigned due to health issues, Ms. Schneier is out ill, and Mr. Stephens is on vacation.

#### **ITEM D – OPEN FORUM**

Mr. Bruce Woody provided the Citizens' Advisory Committee (CAC) with a PowerPoint presentation, which detailed the public input received regarding the East Tank's proposed graphics. The Committee received input from one citizen attendee, Mr. Chad George, 326 N Sunset Boulevard, Gulf Breeze, Florida, and discussed the various options presented. The Committee referred the issue back to staff to provide refined design options based on the discussion held. These will be presented to the Board at its next meeting on Tuesday, March 23, 2021.

#### **ITEM E – APPROVAL OF MINUTES**

A motion was made by Mr. Kimball, seconded by Mr. Brown, to approve the minutes of the Regular Citizens' Advisory Committee meeting of January 19, 2021, as presented.

***Motion carried 9-0.***

#### **ITEM F – Adoption of General Resolution No. GR21-16**

A GENERAL RESOLUTION TO AUTHORIZE AN INCREASE IN ENGINEERING SERVICES BY MOTT MACDONALD GROUP IN THE AMOUNT OF \$49,760.70, FOR DESIGN EFFORTS RELATED TO ELECTRICAL SYSTEMS MODIFICATIONS AND UPGRADES AT BLUE ANGEL TARGET LIFT STATION, LS 379.

**Comments:**

None.

**Motion and Vote:**

Motion made by Ms. Benson, seconded by Mr. Kimball, that the Board adopt General Resolution No. GR21-16.

***Motion carried 9-0.***

#### **ITEM G – Adoption of General Resolution No. GR21-17**

A GENERAL RESOLUTION AUTHORIZING A CHANGE ORDER FOR CIP PROJECT CS318T – INNERARITY ISLAND SEWER EXPANSION AND PAYMENT FROM THE APPROPRIATE LINE ITEM IN THE OPERATING BUDGET.

**Comments:**

None.

**Motion and Vote:**

Motion made by Ms. Benson, seconded by Mr. Kimball, that the Board adopt General Resolution No. GR21-17.

***Motion carried 9-0.***

#### **ITEM H – Informational Reports**

(1) Water Production Report –December 2020

***No action required.***

(2) Water Production Report –January 2021

***No action required.***

(3) Water Reclamation Report –December 2020

***No action required.***

(4) Water Reclamation Report –January 2021

***No action required.***

#### **ITEM I – UNFINISHED BUSINESS**

None.

#### **ITEM J – NEW BUSINESS**

Mr. Kimball informed the Committee that he participated on a legislative call for a different organization on which he serves and explained that the funds that the State will receive from a federal bill will go towards one-time projects for infrastructure, water, and sewer. Mr. Kimball explained that this would be a good time to advocate for such funding. Mr. Woody informed the Committee that ECUA contacted our lobbyist, Metz Husband & Daughton, who represents the ECUA in Tallahassee, Florida, and we are waiting on feedback from the State legislature's perspective as to how they intend to allocate and appropriate those funds as they are received. Mr. Woody explained that many of our ECUA employees are also members of larger peer organizations such as the Water Environment Federation, and other national water and wastewater agencies and lobbied for adding this language in the bill.

Mr. Perkins stated that a constituent reached out to him regarding issues with their recycling can. The constituent explained that their recycling can was picked up due to contamination; however, there was not a recycle label on the can and the customer had been using the can for garbage. Mr. Woody explained that all cans distributed within the last five to ten years should have a clear recycle label placed on the can. Additionally, before removing a can from a customer, we place two hang tags on the can, identifying the problem and explaining that continued contamination could lead to can removal.

The Committee discussed the option of changing the Citizens' Advisory Committee (CAC) meetings and Board meetings to a later time due to daylight savings time. After much discussion, the Committee decided to continue meeting at the current time and reconsider this issue after the completion of repairs to the Pensacola Bay bridge.

Mr. Williams stated the Recycle Coach App is working very well and Ms. Campbell concurred; however, Mr. Williams and Mr. Brown added that the ECUA website is not very user-friendly. Mr. Woody explained that we are investigating a software called PrimeGov that will simplify finding agenda information by being able to click on archived and current agendas, find and locate particular items and direct users to the point of the video where that item was discussed. This will provide staff the opportunity to revise the website. Mr. Woody added that we have a new Social Media Coordinator to use as resource amongst our communication staff, in combination with PrimeGov, to simplify and update the website.

#### **ITEM K - COMMITTEE COMMUNICATIONS**

**a) Citizens' Advisory Committee (CAC) member ECUA Email Addresses**

Mr. Woody provided each CAC member with an official ECUA email address in lieu of the various email addresses provided for each member in the past. Mr. Woody explained that all official ECUA communication will be sent using those email addresses.

#### **ITEM L - OPEN FORUM**

There were no requests to address the Committee.

#### **ITEM M - ADJOURNMENT**

There being no further business to come before the Committee, Chairman Campbell adjourned the meeting at approximately 4:06 p.m.

Respectfully submitted,

J. Bruce Woody, P.E.  
Executive Director

APPROVED BY THE ECUA CITIZENS' ADVISORY  
COMMITTEE IN REGULAR SESSION ON \_\_\_\_\_

- ( ) Without corrections/amendments
- ( ) With corrections/amendments being: