

ECUA GENERAL RESOLUTION NO. GR20-21

A GENERAL RESOLUTION AUTHORIZING THE EXTENSION OF THE CONTRACT WITH HOWELL'S TRUCK AND GIANT TIRE SERVICE, INC., FOR RETREADING OF TIRES AND PROVIDING AN EFFECTIVE DATE FOR THE CONTRACT.

BE IT RESOLVED BY THE EMERALD COAST UTILITIES AUTHORITY:

- WHEREAS, in September 2018, the Emerald Coast Utilities Authority (hereinafter "ECUA") entered into a contract for truck tire retread services (the "Contract") with Howell's Truck and Giant Tire Service, Inc., (Howell's) of Pensacola, Florida.
- WHEREAS, the Contract allows for two one-year options to extend; with pricing as agreed to by the supplier and with the approval of the Board; and
- WHEREAS, the ECUA Board approved the first one-year option on September 17, 2019; and
- WHEREAS, the current Contract expires on September 30, 2020; and
- WHEREAS, Howell's is our current supplier and has provided excellent service in the past and has agreed to honor the 2018 bid pricing for the second and final renewal period.
- WHEREAS, funds are currently budgeted and available in the FY 2021 operating budget in the amount of approximately \$250,000; and
- WHEREAS, this Contract will provide tire retread services for FY 2021 and expire on September 30, 2021; and

NOW THEREFORE, be it resolved by the Emerald Coast Utilities Authority:

- SECTION 1. ECUA hereby directs and authorizes the Executive Director to extend the Contract for the second and final year of the two-year option; and
- SECTION 2. This resolution shall take effect upon adoption.

Approved as to form:

ECUA General Counsel

Adopted on:

ATTEST:

Amanda Miller, Administrative Coordinator

Lois Benson, Board Chairman

Date: September 15, 2020
Account Number:
Amount: FY 2021 - \$250,000
Type of Resolution: General Resolution

EXPLANATION TO ECUA BOARD

Originating Department: Sanitation Department

PURPOSE: Second one-year extension of the existing contract with Howell's Truck and Giant Tire Service, Inc., (Howell's) of Pensacola, Florida, for services related to the retreading of truck tires for the ECUA fleet.

REMARKS: In an effort to reduce operating costs, the ECUA Fleet Maintenance Division utilizes contracts with firms to provide tire retreading services for tires used on ECUA fleet vehicles. Once a new tire tread is worn to a certain level the tire is removed from the ECUA vehicle and sent to a Department of Transportation (DOT) certified tire retreading company. The worn tread is removed from the tire casing and a new tread section is reapplied. These recapped tires can then be reused on the rear axles of ECUA vehicles.

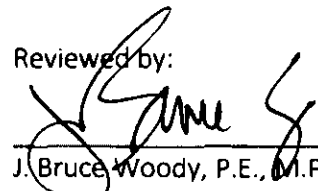
Staff issued a competitive request for bids. Four bids were received and opened on August 23, 2018. Howell's submitted the lowest responsive bid with no exceptions to the specifications. In September 2018, the ECUA Board approved a one-year contract with two possible one-year extensions with Howell's. On September 17, 2019, the ECUA Board approved the first one-year renewal. On August 12, 2020, Howell's informed the ECUA it would agree to the second one-year extension with no increase in cost.

Submitted by:



Randy Rudd
Deputy Executive Director of
Shared Services
969-3393

Reviewed by:



J. Bruce Woody, P.E., M.P.A.
Executive Director