

**MINUTES OF THE EMERALD COAST UTILITIES AUTHORITY
CITIZENS' ADVISORY COMMITTEE MEETING
TUESDAY, DECEMBER 8, 2020, 3:00 P.M.
ECUA BOARD ROOM
9255 STURDEVANT STREET, ELLYSON INDUSTRIAL PARK
PENSACOLA, FLORIDA**

Members present: Vicki Campbell, Chairman *(via telephone)*
Larry D. Williams, Sr., Vice Chairman
Lois Benson
Kevin Stephens
Dale Perkins
Louis Brown, III
Imelda Cromartie
David Gaines
Chuck Kimball *(arrived at approximately 3:11 p.m.)*
Dean Kirschner
Louise Ritz
Pueschel Schneier

Members absent:

Staff present: J. Bruce Woody, Executive Director

ITEM A – CALL TO ORDER

Mr. Larry Williams, Sr., Vice Chairman of the Emerald Coast Utilities Authority Citizens' Advisory Committee chaired the meeting for Chairman Campbell, who attended remotely via telephone.

Mr. Larry Williams, Sr., called the regular meeting of the Emerald Coast Utilities Authority Citizens' Advisory Committee to order at approximately 3:03 p.m.

ITEM B – INVOCATION AND PLEDGE OF ALLEGIANCE

Mr. Perkins provided the invocation and led the Pledge of Allegiance.

ITEM C - ADOPTION OF AGENDA

Ms. Benson requested that all Citizens' Advisory Committee members introduce themselves to the Committee.

A motion was made by Ms. Benson, seconded by Mr. Perkins, to approve the agenda as presented.

Motion carried 12-0.

am

ITEM D – OPEN FORUM

There were no requests to address the Committee.

ITEM E – APPROVAL OF MINUTES

A motion was made by Mr. Kimball, seconded by Ms. Schneier, to approve the minutes of the Regular Citizens' Advisory Committee meeting of October 20, 2020, as presented.

Motion carried 12-0.

ITEM F– Inflow and Infiltration (I&I Presentation)

Mr. Don Palmer, Deputy Executive Director of Engineering and Environmental Services, provided a detailed presentation on Inflow and Infiltration (I&I) and the Florida Department of Environmental Protection (FDEP) Sanitary Sewer Overflow Consent Order Update and Rehabilitation Cost Estimate to the Citizens' Advisory Committee.

Comments:

Mr. Don Palmer provided a presentation on Inflow and Infiltration (I&I) and our Sanitary Sewer Overflow reduction plan. A question and answer period followed answering the Committee members queries.

Mr. Perkins added that it would be beneficial for all the Committee members to receive a copy of the capital improvement projects list that encompasses all funded projects, a copy of the projects that are not funded yet, and a copy of our ECUA annual report. Mr. Woody stated that he will email all Committee members the suggested documents for their review.

ITEM G – Recycle Coach App Presentation

Mr. Randy Rudd, Deputy Executive Director of Shared Services, provided a detailed presentation on the Recycle Coach App to the Citizens' Advisory Committee.

Comments:

Mr. Perkins explained that one challenge that the ECUA has faced since we built our regional recycling facility is contamination. Our goal is to cut down on the contamination by educating customers on what can and cannot be recycled through the Recycle Coach App. Mr. Brown and Mr. Perkins expressed that others in the community, not just ECUA customers will most likely want to use the Recycle Coach app. Mr. Perkins suggested that once we test the app and find it successful, staff should promote the app to other entities. Ms. Benson and Mr. Williams requested that staff reach out to the City once it is proven this app is successful in minimizing contamination. Ms. Benson recognized Mr. Randy Rudd for all his hard work and dedication to the Recycling program.

Mr. Brown asked if ECUA is providing an incentive to encourage customers to use the Recycle Coach app. Mr. Rudd explained that the incentive is to be a part of the recycling program. The recycling program is voluntary and those who have a recycle can will benefit by using the app. The app will also be a great tool for those who are in the military and move from state-to-state to see

how Pensacola, Florida recycles. Currently 74 percent of our customers are participating in the recycling program, which is an extremely high participation rate. Mr. Rudd explained that the ECUA will still continue to use other public outreach avenues to promote proper recycling in addition to the app.

ITEM H – Adoption of General Resolution No. GR20-71

A GENERAL RESOLUTION AUTHORIZING THE AWARD OF CONTRACT WITH LHOIST NORTH AMERICA FOR BAGGED HYDRATED LIME AT \$323.84 PER TON.

Comments:

Mr. Woody explained to the Committee that this is a standard award of contract after advertising to potential bidders for bagged hydrated lime that is used at our water treatment facilities for pH control. Mr. Woody stated that the lowest bidder received was deemed not responsive due to their failure to meet the minimum qualifications. The second lowest bid received, Lhoist North America (LNA), included two exceptions to the general provision. Legal counsel reviewed the bid received and determined one exception to be acceptable and the other to be unacceptable, and LNA has indicated that they would accept a contract with only the acceptable exception.

Motion and Vote:

Motion made by Ms. Benson, seconded by Mr. Kimball, that the Board adopt General Resolution No. GR20-71.

Motion carried 12-0.

ITEM I – Informational Reports

(1) FY 2020 Fourth Quarter Interim Financial Statements

No action required.

(2) Water Production Report – October 2020

No action required.

(3) Water Reclamation Report – October 2020

No action required.

ITEM J – UNFINISHED BUSINESS

None.

ITEM K – NEW BUSINESS

None.

ITEM L – COMMITTEE COMMUNICATIONS

Ms. Benson congratulated Mr. Williams for chairing the Citizens' Advisory Committee meeting so well, as a newly-elected representative.

Ms. Benson informed the new Committee members that ECUA's Financial Department is outstanding. We are currently in the process of an audit and the auditor stated that compared to other organizations, ECUA is at the top. Mr. Woody recognized Ms. Patty Sheldon, Director of Finance and Mr. Justin Smith, Assistant Director of Finance for their outstanding efforts.

Mr. Perkins welcomed all the new Citizens' Advisory Committee members and the new Board members to the Committee. For the new members, Mr. Perkins explained the Sunshine Law and Sunshine Law violations.

ITEM M – OPEN FORUM

There were no requests to address the Committee.

ITEM N – ADJOURNMENT

There being no further business to come before the Committee, Vice Chairman, Larry Williams, Sr., adjourned the meeting at approximately 5:07 p.m.

Respectfully submitted,

J. Bruce Woody, P.E.
Executive Director

APPROVED BY THE ECUA CITIZENS' ADVISORY
COMMITTEE IN REGULAR SESSION ON _____

- () Without corrections/amendments
- () With corrections/amendments being: