

INVITATION TO BID

Sealed bids for the Annual Contract for Small Utility Projects 2023 will be received in the office of the Purchasing and Stores Division, Emerald Coast Utilities Authority, located in the Emergency Operations & Support Addition, 9255 Sturdevant Street, Ellyson Industrial Park, Pensacola, Florida 32514, until 2:00 p.m., local time, Tuesday, August 1, 2023, at which time bids submitted will be publicly opened and read aloud in the adjacent Room 2202, Finance Conference Room. Bids received after 2:00 p.m., local time, Tuesday, August 1, 2023, will be returned unopened. A pre-bid conference will be held in the ECUA Engineering Department Conference Room, located on the 2nd floor of the Customer Service Building at 9255 Sturdevant Street, Room 205, Pensacola, Florida 32514, at 10:00 a.m., local time, on Thursday, July 13, 2023. Attendance at the pre-bid conference is not mandatory, but attendance is strongly encouraged.

The principal features of the work to be known as:

Annual Contract for Small Utility Projects 2023

Bid Number CC2023-22

will consist of the utilization of the awarded contractor on a time-and-materials-basis to perform small scale installations, repair, and relocation of ECUA water mains, force mains, gravity sewer mains, and etc. as directed.

The Official Plans and Project Manual can only be obtained by visiting the ECUA website, www.ecua.fl.gov, selecting the “Doing Business with ECUA” header, followed by selecting “Bid Opportunities” under the drop- down menu, at which time a complete list of advertised ECUA projects can be seen. Click the link to the project’s Plans and Project Manual, register and/or login to ECUA’s file sharing service, and view or download the Plans and Project Manual in pdf file format as desired. The file sharing service will also alert registrants about updates and/or addenda. Absent specific request, potential bidders will only be advised of updates and/or addenda by way of ECUA’s file sharing service. ECUA advises potential bidders, suppliers, and sub-contractors to only rely on information personally obtained from ECUA’s file sharing service and not from third parties.

All questions about the meaning or intent of the bidding documents are to be submitted to Engineer Jacob Kearley, P.E. in writing via email at jacob.kearley@ecua.fl.gov up to seven (7) days prior to the bid opening. Interpretations or clarification considered necessary by the Engineer in response to such questions will be issued by addenda to the ECUA website to all parties registered to receive documents about this bid via the website. Questions received less than seven (7) calendar days prior to the date for the opening of bids will not be answered. Only questions answered by addenda will be binding. Oral and other interpretations or clarifications will be without legal effect.

A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a

public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, Florida Statutes, for CATEGORY TWO (\$35,000) for a period of 36 months from the date of being placed on the convicted vendor list.

Bids may not be withdrawn for a period of at least 90 days from date of opening. Complete insurance coverage will be required from the successful bidder prior to signing the contract.

The Emerald Coast Utilities Authority reserves the right to waive informalities in any bid; reject any or all bids, in whole or in part, re-advertise a project, in whole or in part; and to accept a bid that in its judgment is the lowest and best bid of a responsible bidder. In accepting a bid, ECUA may award a contract based only on the base bid, the base bid plus all alternates, or the base bid plus any alternates which ECUA selects with all decisions being made based upon what ECUA believes to be the best interests of its ratepayers, in the reasonable exercise of its discretion. ECUA further reserves the right to increase or decrease quantities as may be required to meet the needs of ECUA, at the unit price which was bid.

ECUA does not discriminate on the basis of race, color, national origin, sex, creed/religion, age, marital status, disability/handicapped status, veteran status, or any other legally protected status in employment or provision of service.

Bid project name and bid number must be clearly marked on the envelope as follows:

BID: Annual Contract for Small Utility Projects 2023

BID NUMBER: CC2023-23

Proposed advertisement date: June 29, 2023