

**MINUTES OF THE EMERALD COAST UTILITIES AUTHORITY
CITIZENS' ADVISORY COMMITTEE MEETING
TUESDAY, JUNE 15, 2021, 3:00 P.M.
ECUA BOARD ROOM
9255 STURDEVANT STREET, ELLYSON INDUSTRIAL PARK
PENSACOLA, FLORIDA**

Members present: Vicki Campbell, Chairman
Larry D. Williams, Sr., Vice Chairman
Lois Benson
Dale Perkins
Imelda Cromartie
Dean Kirschner (arrived at 3:05)
David Gaines
Louis Brown, III (arrived at 3:07)
Chuck Kimball
Kevin Stephens

Members absent: Pueschel Schneier
Laurie Murphy

Staff present: J. Bruce Woody, Executive Director

ITEM A – CALL TO ORDER

Chairman Campbell called the regular meeting of the Emerald Coast Utilities Authority Citizens' Advisory Committee to order at approximately 3:04 p.m.

ITEM B – INVOCATION AND PLEDGE OF ALLEGIANCE

Mr. Stephens provided the invocation and led the Pledge of Allegiance.

ITEM C - ADOPTION OF AGENDA

A motion was made by Mr. Williams, and seconded by Mr. Stephens, to approve the agenda.

Motion carried 8-0

ITEM D – OPEN FORUM

None.

Item E – Presentation

Florida League of Cities – Hometown Health Award

ITEM F – APPROVAL OF MINUTES

A motion was made by Mr. Williams, seconded by Mr. Kimball to approve the minutes of the Regular Citizens' Advisory Committee Meeting of May 11, 2021, with one correction, and the Regular Citizens' Advisory Committee Meeting of May 18, 2021, as presented.

Motion carried 10-0

ITEM G. – Adoption of General Resolution No. GR21-38

A GENERAL RESOLUTION AUTHORIZING THE ACCEPTANCE OF BID AND AWARD OF CONTRACT; AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE A CONTRACT WITH UNITED RENTALS, INC. FOR THE ANNUAL CONTRACT FOR WEEKLY/MONTHLY RENTAL OF DIESEL BYPASS PUMPS AND STORAGE TANKS AT THE UNIT PRICES BID.

Comments:

None

Motion and Vote:

A motion was made by Mr. Kimball, seconded by Mr. Brown, that the Board adopt General Resolution No. GR21-38.

Motion carried 10-0

ITEM H. - Adoption of General Resolution No. GR21-40

A GENERAL RESOLUTION AUTHORIZING THE ACCEPTANCE OF BID AND AWARDING CONTRACT; AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE A CONTRACT WITH HUNTER KEYSTONE PETERBILT FOR ONE AUTOMATED SIDE LOADER; AND PROVIDING AN EFFECTIVE DATE.

Comments:

Mr. Kimball asked what the total cost of the damages resulting from the fire at the Sanitation Department in February 2021. Mr. Woody stated that our damages totaled up to was \$637,000.

Motion and Vote:

A motion was made by Mr. Kimball, seconded by Ms. Benson, that the Board adopt General Resolution GR21-30.

Motion carried 10-0

ITEM I. - Adoption of General Resolution No. GR21-41

A GENERAL RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE A UTILITY WORK BY HIGHWAY CONTRACTOR AGREEMENT WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION FOR THE COST OF SANITARY SEWER MANHOLE AND VALVE BOX ADJUSTMENTS ON PACE BOULEVARD; AUTHORIZING THE TRANSFER AND USE OF PROJECT FUNDS.

Comments:

None.

Motion and Vote:

A motion was made by Ms. Benson, seconded by Mr. Brown, that the Board adopt General Resolution GR21-41.

Motion carried 10-0

ITEM J. - Adoption of General Resolution No. GR21-42

A GENERAL RESOLUTION AUTHORIZING THE EQUIPMENT PURCHASE OF A NEW CUMMINS GENERATOR AND AUTOMATIC TRANSFER SWITCH (ATS) FOR LIFT STATION 379 (TARGET) IN THE AMOUNT OF \$231,534.63, UTILIZING THE NATIONAL SOURCEWELL CONTRACT PRICING WITH CUMMINS MID-SOUTH, LLC.

Comments:

None.

Motion and Vote: A motion was made by Mr. Kimball, seconded by Ms. Benson, that the Board adopt General Resolution GR21-30.

Motion carried 10-0

ITEM K – Fiscal Year 2022 Proposed Budget

Water & Wastewater Budget

Comments:

Mr. Woody reviewed the CIP list, stating that we are able to do all the projects in the priority one row with a 0% Water and Wastewater rate increase. Ms. Benson mentioned the rising cost of materials and asked if we accounted for that in the budget? Mr. Hayden stated that they have, as well as possible. Mr. Brown stated that he would like to increase the rate by a smaller amount, rather than a large rate increase down the road. Mr. Benson affirmed that she would like to see the Navy Point Sewer Expansion project moved to a priority one on the CIP list.

Motion

A motion was made by Mr. Kimball, seconded by Mr. Brown, that the Board adopt a one and one-half percent (1 ½%) rate increase on the Water and Wastewater budget, with those funds being used for projects with matching grants or go to unrestricted reserves.

A substitute motion was made by Ms. Benson, seconded by Mr. Kirschner, that the Board adopt a two and one half percent (2 ½ %) rate increase, with no less than ½% going to the Brownsville Sewer Expansion Project.

Comments:

Mr. Perkins stated he would like to stay with the 0% rate increase. Mr. Brown asked if the fees attached to the customer's bills would go up. Mr. Woody responded that the fees are a fixed amount.

Substitute Motion Vote: 8-2, with Mr. Perkins and Mr. Stephens voting against

Main Motion Vote: 8-2, with Mr. Perkins and Mr. Stephens voting against

Motion carried 8-2, with Mr. Perkins and Mr. Stephens voting against

Sanitation Budget

Mr. Randy Rudd reviewed the Sanitation Budget, conveying the three main areas where costs are increasing are labor, equipment repair, and disposal fees. We are also wanting to conduct a field audit of our customers/garbage cans, to make sure customers are being billed correctly. This process is usually conducted every five years, but we have not had such an audit in over 17 years.

Mr. Kimball stated maybe we need to add an additional .5% to the rate increase and allot that to CDL drivers.

Motion and Vote:

A motion was made by Mr. Kimball, seconded by Mr. Stephens to raise the rate by 9.5%, with .5% going to CDL drivers.

Mr. Perkins asked if the .5% would go to everyone in that pay range. Mr. Woody stated it would be for all CDL drivers within the company.

Motion carried 8-2, with Mr. Williams and Ms. Benson voting against.

ITEM L – INFORMATIONAL REPORTS

- 1) Water Production Report – April 2021

No action required

- 2) Water Reclamation Report – April 2021

No action required

ITEM M – UNFINISHED BUSINESS

ITEM N – NEW BUSINESS

ITEM O – COMMITTEE COMMUNICATIONS

Ms. Campbell expressed what a great job our new Social Media Coordinator, Jessica Barrale Cao, has been doing and mentioned that there are some really good posts on the FOG program and several

other issues. Mr. Campbell asked the members to help promote ECUA by inviting their friends to follow us on Facebook.

Ms. Benson stated she would like to revisit our mission statement and values.

Mr. Woody updated the members on the updates to the electronics in the Board room. The project is almost complete and we will have training for the CAC and Board members after our July 20, 2021 meeting and it should only last 30 to 45 minutes.

ITEM P – OPEN FORUM

ITEM Q– ADJOURNMENT

There being no further business to come before the Committee, Chairman Campbell adjourned the meeting at approximately 5:20 p.m.

Respectfully submitted,

J. Bruce Woody, P.E.
Executive Director

APPROVED BY THE ECUA CITIZENS' ADVISORY
COMMITTEE IN REGULAR SESSION ON

- () Without corrections/amendments
- () With corrections/amendments being: